

# PARTNER SELF-ASSESSMENT REPORT<sup>1</sup>

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Partner name	KRIMINALISTICKO-POLICIJSKA AKADEMIJA
Acronym	KPA
Contact person	Saša Mijalković, Vuk Kulić

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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<sup>1</sup> This report concerns quality issues of NatRisk project. The contact person from each partner institution should complete this form annually, in consultation with the members of the partner institution project team, and submit the report by email to [s.priest@mdx.ac.uk](mailto:s.priest@mdx.ac.uk) and [natriskuni@gmail.com](mailto:natriskuni@gmail.com) by and September 30th each year. The reports will be reviewed by the Quality Assurance Committee and a short report will be prepared and submitted to the Project Management Committee.

## 1. Partner contributions

Please describe shortly your contribution to the project within each of activities defined by LFM and comment if necessary. If it is not foreseen to take part in some of activities, please mark it with n/a. If some activity has not started yet, please indicate that. If your team didn't accomplish some task, please give the reasons.

Activities - LFM code	Achieved to date	Comment
1.1	Done in previous period.	
1.2	n/a	
1.3	Done in previous period.	
2.1	Done in previous period.	
2.2	Analysis and correction of syllabi content of future NatRisk master programmes were made. Master program official leaflet and brochure finalized.	
2.3	Done in previous period.	
2.4	Inter-institutional agreements were signed with OE, MUHEC, TUC, TCASU and UNIBL.	
2.5	Done in previous period.	
3.1	Done in previous period.	
3.2	Done in previous period.	
3.3	Plan for Civil Sector Training for Risk Management in Emergencies was developed; Development of trainings' content corresponding educational materials and selection of teaching staff - A part of the Handbook for Civil Sector Training about Natural Disasters was translated, finished and delivered to the University of Defence (UNID). Material for the Handbook for Civil Sector Training for Risk Management in Emergencies is completed.	
4.1	In progress.	
4.2	This activity has not started yet.	
4.3	This activity has not started yet.	
4.4	This activity has not started yet.	
4.5	This activity has not started yet.	
4.6	Training for Citizens and Public Sector for Risk Management in Emergencies was held at the Academy from 17-18 May 2018; Self-evaluation lists, attendance lists and Self-evaluation report have been sent to the coordinator UNI.	
5.1	KPA team members will attend the meeting on Crete in September; Report will be sent to coordinator UNI.	
5.2	Done in previous period.	
5.3	Done in previous period.	

5.4	This activity has not started yet.	
5.5	Ms. Aleksandra Ljuština attended the Thematic meeting „Models of professional practice as a mean of increasing the employability of students in Serbia“, held in Belgrade on 4 July 2018, with the representatives from the Ministry of Education, Science and Technological Development of the Republic of Serbia, Tempus Fondation - Erasmus+ Office in Belgrade and various Erasmus+ project members.	
6.1	Done in previous period.	
6.2	Obtained equipment and specialized classroom were marked with official NatRisk stickers; supporting photo documentation was delivered to the project coordinator. Also, NatRisk project is promoted on the KPA's official website.	
6.3	This activity has not started yet.	
6.4	<ul style="list-style-type: none"> <li>- Dissemination of the NatRisk project on following occasions: the VII International Scientific Conference “Archibald Reiss Days”, held on 7-9 November 2017 on the Academy of Criminalistic and Police Studies; People's Public Security University of China delegation visit to the Academy of Criminalistic and Police Studies, held on 24 November 2017; Workshop with similar projects of the ImprESS Erasmus+ project, held on 15 December 2017 on the Academy of Criminalistic and Police Studies.</li> <li>- Interinstitutional contract with University of Belgrade Faculty of Security was signed.</li> <li>- A short film was shot at the Academy on January 16 by the Tempus Office in Belgrade, and it presented the role of the Academy in the project and the purchased equipment.</li> <li>- A meeting with the Erasmus office in Belgrade was held at the Academy of Criminalistic and Police Studies on 5 March 2018.</li> <li>- Ms. Anđela Pavlović presented and promoted the NatRisk project on the Regional Conference „Regional Cooperation in Combating Transborder Crime: Contemporary Challenges of Terrorism and the Migrant Crisis“, held in Ethno-village Stanišići, Bijeljina, Republic of Srpska, B&amp;H, from 22-24 May 2018;</li> <li>- Mr. Dragan Mlađan attended a meeting in Belgrade, on 5 July 2018, with the Mr. Branko Dragičević, Deputy Director of the Seismological Survey of Serbia; The Agreement on business and technical cooperation between the Academy of Criminalistic and Police</li> </ul>	

	Studies and the Seismological Survey of Serbia was officially signed.	
7.1	Done in previous period.	
7.2	Compilation, updating and entry into the accreditation software was made, with the approval of the Ministry of the Interior of the Republic of Serbia; Documentation for the accreditation of the master program was sent to the Commission for Accreditation and Quality Assurance and after the approval the master study program was adopted by the Senate.	
7.3	Rulebook on mobility of teaching and non-teaching staff and students, along with the accompanying forms, was adopted; Staff elections for Special Mobility Strand staff mobility to Technical University of Crete (Chania, Crete, Greece), Middlesex University (London, UK) and Obuda University (Budapest, Hungary) have been successfully completed. Inter-institutional agreements were signed with OE, MUHEC, TUC, TCASU and UNIBL.	
8.1	Done in previous period.	
8.2	Mr. Saša Mijalković, PhD, KPA project team manager, held a meeting with NatRisk project coordinator (UNI) representative, Mr. Dejan Rančić, PhD, in Niš on 3 May 2018; Another meeting with the overall manager, Mr. Milan Gocić, PhD, was held in Belgrade on 7 May 2018. KPA team members will attend the meetings on Crete in September. Participation in the meeting of consortium members representatives from 7-8 March 2018, held on the University of Defence (UNID) in Belgrade.	
8.3	Done in previous period.	
8.4	Communication and coordination with the coordinator, other members of the consortium and KPA's project team members, organisation of the meetings of the KPA's project team members; internal reports sent to UNI.	
8.5	Financial and technical reports prepared and sent to coordinator UNI.	
Other activities	All KPA team members fees (from 15 October 2016 to 14 April 2017 and from 15 April 2017 to 14 October 2017) were paid according to JDs and TSs sent to coordinator UNI; ITRs documentation for trips to Messina and Vienna completed; NatRisk project financial acquisitions were built in the KPA Financial plan for 2018.	

## 2. Changes

Please indicate any changes in project realisation from the partner institution during the report period and comment on any likely impact on the project and suggest remedial actions

Changes to the planned contributions to the project	Likely implication for WP activities and suggested actions	Date of notification to NatRisk coordinator
No changes		

## 3. Financial matters

Please indicate amounts of received instalments, expenditure within budget lines, and status of financial reporting on NatRisk management platform. Please comment any variation in the expected pattern of spending. This report will be considered in conjunction with the Financial Table on the NatRisk Management Platform.

	No. of the instalment	Amount	Date	Comment
<b>Received</b>	1.	€ 10,906.50	8 March 2017	First instalment of first pre-financing
	2.	€ 14,391.50	24 November 2017	Second instalment of first pre-financing
	3.	€ 35,333.56	24 November 2017	Equipment
	4.	€ 23,999.20	16 July 2018	First instalment of second pre-financing
<b>Spent</b>		Spent from Erasmus+ grant	Comment	
	1. Staff Costs	€ 11,453.00		
	2. Travel Costs	€ 2,890.00		
	3. Costs of Stay	€ 6,960.00		
	4. Equipment Costs	€ 35,333.56		
	5. Subcontracting Costs			
	6. Special Mobility Strand			
<b>Total</b>		€ 56,636.56		

		Yes	Partially	No
<b>Reported</b>	Financial excel table on the NatRisk platform filled-in	Yes		
	ITR, Time Sheets and Staff Convention forms completed	Yes		
	Supporting documents provided and uploaded to the NatRisk platform	Yes		

Location, date

Belgrade, 24 August 2018

Signature/s




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 Saša Mijalković




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 Vuk Kulić